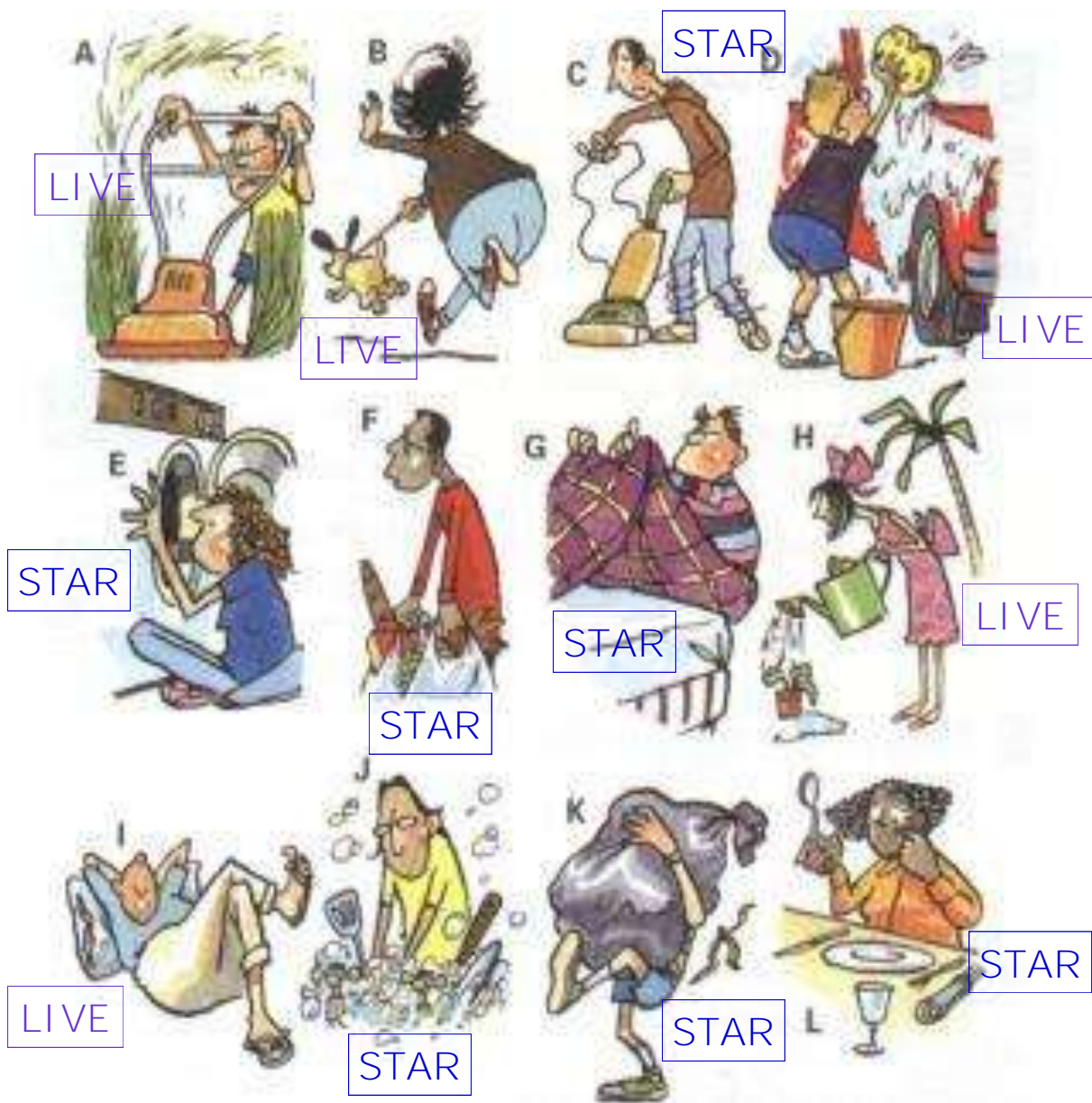


SKILL TEACHING AND RESOURCES INC.

# STAR Annual Report



2009—2010

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# CHAIRMAN'S REPORT

The past twelve months have been an interesting time with the continuing battle to secure funding for the organisation. Unfortunately the issue of funding is not an easy one and will not be improving over the coming year; in fact it is becoming more difficult to secure the appropriate funding needed to meet the needs of our increasing client base. The Board unfortunately has had to make unpalatable decision to prevent the waiting list from increasing further by not accepting further referrals for the near future unless the referral is of an extremely urgent nature. The Board however will regularly review this decision with the hope to reverse it as early as possible.

However, I assure staff and clients that Paula and the Board will be doing everything in their power to continue the fight to secure appropriate funding.

Our financial reporting systems have enabled the Board to have a clear understanding of STAR's position from month to month allowing the Board to ensure the ongoing security of the organisation. I thank Lindsay our Treasurer and Arneen for their work in monitoring and preparation of the reports. I also thank Paula for her input in the difficult budgeting preparations to ensure STAR's financial viability.

Late last year STAR held a very successful and enjoyable Quiz Night raising \$5,036.35 for STAR. Thanks must go to all those who canvassed for prizes, organised the venue and for the smooth running of the evening, I know this was no easy task. The funds raised allow STAR to purchase much-needed items that existing funds cannot cover.

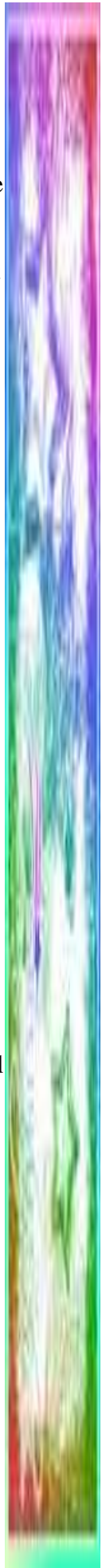
STAR has also been successful in obtaining grants including funds for a much needed storage shed and chairs for client BBQ's. I must also thank Coles Supermarket for their donation of tables also used at these functions. This removes the hiring costs of the items.

This year saw the updating and design of our new re-useable Shopping Manual to assist people in shopping for their groceries. It is envisaged that STAR can sell these to cover costs and generate some income. I thank those involved in the design and arranging of the printing at a special rate. If anyone is interested in viewing or purchasing this Manual please see Paula or any of the staff.

The LIVE Project team has, as usual been hard at work, with a focus to ensure all their files are accurate and up to-date. They have also finalised the Music Program, which I understand has generated a lot of interest.

Next year will see STAR celebrate 25 years of providing service and support to those in the community needing our services. This is a great achievement and thanks must go to all those involved with STAR over the years. It is envisaged that we will be holding a number of functions to celebrate the organisation's success and also to lift STAR's profile in the community. I encourage anyone who has any ideas on ways to celebrate the occasion or would like to assist in the planning and/or running of any events, to become involved by speaking to any staff or Board member.

Over the year members of the Board have committed themselves to STAR's future, putting in numerous hours of their own time and I thank them sincerely.



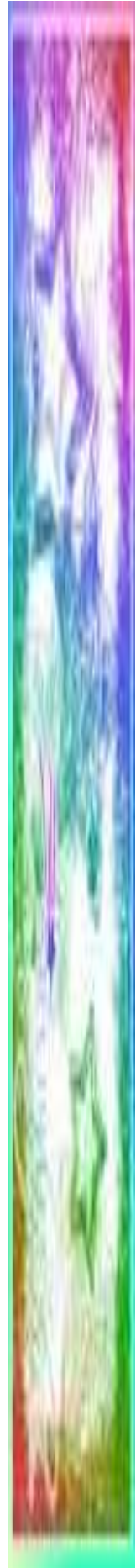
On behalf of the Board I thank Paula and her dedicated team including all the volunteers for their hard work and commitment throughout the year. The Board does recognise their dedication and that an organisation is only as good as those people involved in it.

Thanks must also go to those clients who have contributed to STAR by their involvement in the Client Sub-Committee, representation on the Board and at those most enjoyable BBQ's.

The forthcoming year will be a challenging one but I am sure we will all continue with our commitment to STAR and it's clients and I for one am looking forward to hopefully continuing my association with everyone involved with STAR.

Derek Lumsden  
Chair  
Board of Management  
STAR Inc

October 2010



# TREASURER'S REPORT

2009/2010 has been another challenging financial year for STAR with revenue continuing to remain flat and declining in real terms.

A Summary of the Key Financial Outcomes;

- Combined operating income remained flat at \$576,215 (FYE 09 \$573,928)
  - Combined operating deficit of \$9,740 (FYE09 deficit \$14,740)
  - Combined wages decreased \$2,266 to \$431,941 (FYE 09 \$434,207)
  - Combined operating expenses increase \$16,673 to \$175,239 (FYE 09 \$158,566)
  - STAR recorded an accounting surplus of \$4,885 (FYE 09 surplus \$1,575)
  - LIVE recorded an accounting deficit of \$14,625 (FYE 09 deficit \$16,315)
  - After adjusting for non cash items (depreciation), the operating cash position was a shortfall of \$6,014.
- Cash at Bank Totalled \$103,325 as at 30/6/10 (FYE 09 \$120,338).

Without real income growth this continues to cause pressure on our service delivery capabilities. This is evidenced over the last year with an increase in our operating expenses of \$12,600 having a corresponding negative impact on our wage expense down \$12,266.

***Despite this our dedicated and committed staff and volunteers, have ensured that despite a reduction in available service hours, that both the STAR & LIVE programs, continue to provide a high level of service to the many people in need in our community.***

***Without their commitment and dedication this would not be possible.***

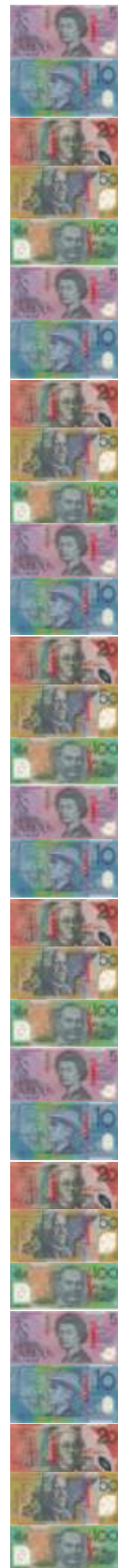
Our financial result has shown some improvement where we have been able to reduce the last years operating loss of \$14,740 by \$5,000, to a loss of \$9,740. The improvement has been attributed to a mix of increased fundraising efforts \$5,740 and control over expenses.

The efforts of the board and staff involved coordinating and staging the inaugural Quiz night that raised \$5,036 need to be congratulated.

It is appropriate that we also acknowledge the support the NAB & Public Trustee have both held "Go Casual" days and raffles in their workplace to raise in excess of a \$600 donation to STAR.

STAR recorded a small accounting profit \$4,885 again largely driven by the above fundraising outcomes.

LIVE Project finished in deficit again this financial year \$14,625. However following a restructure of the project and its resources in October 2009, the project has managed to operate with a small surplus of \$7,203 over the remaining 8 months of the financial year. The board remains confident a break even trading result can be achieved in this project this financial year.



# TREASURER'S REPORT

The Audited 2009/10 Financial Reports and Auditors Opinion are included in the report for your review.

This has been undertaken by Jamie Dreckow and Brett Morkunas of Edwards Marshall for the first time, following the resignation of Gary Matheson of MHM.

We thank Gary for his support and service as our Auditor over many years.

Finally thanks Paula Kelly and Arneen Walden for the thorough financial management of the organisation and to our Chairman/s Jeff Sibbick and Acting Chairman Derek Lumsden for their support.

In closing, the financial challenges of STAR to achieve real revenue growth are evident. The inability to achieve this will continue to have implication on our service delivery capabilities, notwithstanding the dedication and commitment of staff and volunteers.

The board is committed to addressing and meeting these challenges, with the collective support of all of our stakeholders (government agencies, staff, clients, their families, other service providers & the community). To ensure STAR is continues to deliver and meet the needs of many people in need, in our community.

Lindsay Blight  
Treasurer  
29/9/2010



**Skill Teaching and Resources Inc**  
**Financial Report for the Year Ended 30 June 2010**

**COMMITTEE'S REPORT**

Your committee members submit the financial report of Skill Teaching and Resources Inc for the financial year ended 30 June 2010.

**Committee Members**

The names of committee members throughout the year and at the date of this report are:

Derek Lumsden	Lindsay Blight
Len Turner	Sue Cooke
Donald Thorpe (resigned July 2010)	Desmond McCassey
Tony Hodge (appointed July 2010)	Susie Andricic
Wendy Kennedy	Sinikka Perkins
Jeff Sibbick	Paula Kelly
Ilona Schubert	

Members of the committee have been in office since the start of the year unless otherwise stated. There were no transactions between the committee and the association. No officer of the association has received directly or indirectly from the association any payment or other benefit of a pecuniary value.

At no time during the year ended 30 June 2010 has any officer or related firm or body corporate, received or become entitled to receive a benefit arising from a contract between the officer, firm or body corporate and the association.

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the entity.

**Principal Activities**

The principal activities of the association during the financial year were to provide a teaching service for adults with disabilities who wish to remain in their own home.


**Significant Changes**

No significant change in the nature of these activities occurred during the year.

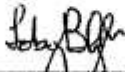
**Operating Result**

The loss amounted to \$9,740 (2009 \$14,740).

Signed in accordance with a resolution of the members of the committee.



\_\_\_\_\_  
Derek Lumsden



\_\_\_\_\_  
Lindsay Blight

Dated this      day of October 2010

**ASSETS AND LIABILITIES STATEMENT AS AT 30 JUNE 2010**

	Note	2010 \$	2009 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents		121,346	118,141
Trade and other receivables	2	3,235	2,195
<b>TOTAL CURRENT ASSETS</b>		<u>124,581</u>	<u>120,336</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	3	20,056	28,276
<b>TOTAL NON-CURRENT ASSETS</b>		<u>20,056</u>	<u>28,276</u>
<b>TOTAL ASSETS</b>		<u>144,637</u>	<u>148,612</u>
<b>CURRENT LIABILITIES</b>			
Payables and accruals	4	14,847	3,729
GST payable (net)		12,281	12,500
Annual leave provision		38,955	58,317
<b>TOTAL CURRENT LIABILITIES</b>		<u>66,083</u>	<u>74,546</u>
<b>NON-CURRENT LIABILITIES</b>			
Long service leave provision		55,385	41,157
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>55,385</u>	<u>41,157</u>
<b>TOTAL LIABILITIES</b>		<u>121,468</u>	<u>115,703</u>
<b>NET ASSETS</b>		<u>23,169</u>	<u>32,909</u>
<b>MEMBERS' FUNDS</b>			
Current year deficit		(9,740)	(14,740)
Retained profits		32,909	47,649
<b>TOTAL MEMBERS' FUNDS</b>		<u>23,169</u>	<u>32,909</u>

The accompanying notes form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act 1985. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**a. Property, Plant and Equipment (PPE)**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**b. Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

**c. Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

**d. Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**e. Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**f. Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

**g. Leases**

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

**h. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

**i. Investments**

Investments held are originally recognised at cost, which includes transaction costs. They are subsequently measured at fair value which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

**j. Income Tax**

The association is exempt from income tax pursuant to section 50-40 of the Income Tax Assessment Act 1997.

**k. Economic Dependency – Going Concern**

The financial report has been prepared on a going concern basis. However your attention is drawn to the following matters:

- 1) It is recognised that the future operations of the association are dependent upon continuing government funding, maintain adequate commercial revenue and appropriate cost control.
- 2) National Disability funding has been secured until 30 June 2013 and Home and Community Care funding has been secured for the year ending 30 June 2011.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010**

**NOTE 2: TRADE AND OTHER RECEIVABLES**

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
Trade debtors	3,114	2,077
Sundry debtors	121	118
Total trade and other receivables	<u>3,235</u>	<u>2,195</u>

**NOTE 3: PROPERTY, PLANT AND EQUIPMENT**

Plant and equipment at cost	86,445	84,606
Less accumulated depreciation	<u>(68,085)</u>	<u>(58,518)</u>
	18,360	26,088
Motor vehicles at cost	16,337	16,337
Less accumulated depreciation	<u>(14,641)</u>	<u>(14,149)</u>
	1,696	2,188
Total Property Plant and Equipment	<u>20,056</u>	<u>28,276</u>

**NOTE 4: PAYABLES AND ACCRUALS**

Trade and other payables	4,337	3,729
Accrued expenses	<u>10,510</u>	-
Total payables and accruals	<u>14,847</u>	<u>3,729</u>

**NOTE 5: COMMITMENTS FOR EXPENDITURE AND CONTINGENT LIABILITIES**

The association has no contingent liabilities and no finance lease commitments at 30 June 2010.

The association has non cancellable operating leases in respect of motor vehicles contracted but not capitalised in the financial statements:

Payable:

Not longer than 1 year	21,783	26,949
Longer than 1 year but not longer than 5 years	<u>6,399</u>	<u>28,182</u>
	28,182	55,131

The lease agreements are for a three year term with payments fixed for the term of the lease.

The association has a rental agreement with respect to its office at 48 Hampstead Road Broadview contracted but not capitalised in the financial statements:

Payable:

Not longer than 1 year	22,002	21,270
Longer than 1 year but not longer than 5 years	<u>87,464</u>	<u>85,331</u>
	109,466	106,601

**Skill Teaching & Resources Inc.**

**Balance Sheet**

As of June 2010

<b>Assets</b>		
Current Assets		
Cash On Hand		
Cheque Acc 047-010 5140440	\$6,268.51	
Bank SA Express Account	\$6,238.43	
Petty Cash	\$400.00	
<b>Total Cash On Hand</b>	<u>\$14,906.94</u>	
Trade Debtors	\$3,114.24	
Sundry Debtors	\$121.00	
Investments		
ING Direct	\$105,695.78	
<b>Total Investments</b>	<u>\$105,695.78</u>	
Loan Redeemable for LIVE	\$1,147.36	
<b>Total Current Assets</b>	<u>\$124,985.32</u>	
Property & Equipment		
Buildings		
Plant & Equipments at Cost	\$45,762.61	
Plant & Equip Accum Dep	-\$36,058.56	
FAB Plant & Equipment at Cost	\$24,527.00	
FAB Plant & Equip Accum Deprec	-\$22,840.07	
<b>Total Buildings</b>	<u>\$11,410.98</u>	
Motor Vehicles		
Motor Vehicles at Cost	\$16,336.79	
Motor Vehicles Accum Dep	-\$14,641.30	
<b>Total Motor Vehicles</b>	<u>\$1,695.49</u>	
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$12,175.15	
Furniture & Fixtures Accum Dep	-\$6,304.79	
<b>Total Furniture &amp; Fixtures</b>	<u>\$5,870.36</u>	
<b>Total Property &amp; Equipment</b>	<u>\$18,976.83</u>	
<b>Total Assets</b>	<u>\$143,962.15</u>	
<b>Liabilities</b>		
Current Liabilities		
Credit Cards		
Visa	\$225.87	
<b>Total Credit Cards</b>	<u>\$225.87</u>	
Trade Creditors	\$164.59	
GST Liabilities		
GST Collected	\$15,298.23	
GST Paid	-\$2,795.95	
<b>Total GST Liabilities</b>	<u>\$12,502.28</u>	
<b>Total Current Liabilities</b>	<u>\$12,892.74</u>	
Payroll Liabilities		
Provision for Annual Leave	\$32,252.05	
Provision for LSL	\$50,825.50	
Accrued Wages	\$8,826.53	
SSIT Super Clearing Acc	\$0.00	
Workcover STAR0304	-\$32.76	
WorkCover Current	-\$370.06	
PAYG Payable	\$2,136.61	
<b>Total Payroll Liabilities</b>	<u>\$93,738.90</u>	
Australian Lott Takings	\$760.00	
<b>Total Liabilities</b>	<u>\$107,392.64</u>	
<b>Net Assets</b>	<u>\$36,569.51</u>	
<b>Equity</b>		
Prior Year's Surplus/Deficit	-\$27,764.59	
Retained Earnings	\$59,449.24	
Current Year Surplus/Deficit	\$4,884.86	
<b>Total Equity</b>	<u>\$36,569.51</u>	

**Skill Teaching & Resources Inc.**

**Profit & Loss Statement**

**July 2009 through June 2010**

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LIVE 23% Stationery	\$2,454.87
LIVE 23% Consumables	\$485.53
LIVE Functions	\$293.98
LIVE 23% Office Equip/Repairs/	\$933.28
LIVE 23% Rates & Taxes	\$143.86
LIVE 23% Rent	\$5,134.52
LIVE 23% Staff Training	\$303.18
LIVE 23% Telecommunication	\$2,139.87
LIVE 23% Utilities	\$610.79
LIVE 23% Motor Veh Exp	\$151.86
Total Other Expenses	<u>\$17,329.71</u>
Net Surplus / (Deficit)	<u>\$4,884.86</u>

**Life Inclusion Volunteer Enterprise**

**Profit & Loss Statement**

**July 2009 through June 2010**

<hr/>	
Income	
HACC	\$106,500.00
Donations	\$52.55
Interest	\$69.31
Work Cover Reimbursement LR	\$3,859.41
Total Income	<u>\$110,481.27</u>
Cost of Sales:	
Gross Profit	<u>\$110,481.27</u>
Expenses	
Admin Expenses	\$9,650.00
Auditor	\$1,150.00
Bank Fees	\$10.26
Cleaning	\$380.33
Depreciation	\$2,571.23
Insurance	\$3,033.30
Stationery	\$3,138.84
Library Site Memberships	\$487.06
Office & Staff Consumables	\$730.65
Office Equip/Repairs/Maint	\$866.72
Rates & Taxes	\$143.86
Rent	\$5,553.60
L.I.V.E Functions	\$889.16
Volunteer Food Training	\$526.41
Volunteer Reimbursement	\$3,591.72
Training Staff	\$303.18
Telecommunication	\$2,520.14
Utilities (Elect/Water)	\$746.07
Vehicle Running Expenses	\$270.08
Vehicle Reimb / parking	\$46.80
Employment Expenses	
Gross Permanent Salaries	\$71,872.11
Salary Sacrifice	\$11,833.21
Staff Salary	\$1,597.52
Mileage Reim	\$185.05
Work Cover LR	\$5,957.49
Superannuation (9%)	\$5,962.10
Workers Compensation	\$2,055.38
Annual Leave/Loading Accrual	-\$1,154.01
LSI Accrual	-\$9,812.18
Total Employment Expenses	<u>\$88,496.67</u>
Total Expenses	<u>\$125,106.08</u>
Operating Profit	<u>-\$14,624.81</u>
Other Income:	
Other Expenses	
Net Surplus / (Deficit)	<u>-\$14,624.81</u>

# Client Representatives Report

My time as the client representative on the Board has been a good experience. I've learnt a lot about what STAR does and how the LIVE program helps people. I've also learnt more about how Boards operate.

Unfortunately due to work commitments I had to resign early from my position as Client Representative and thank Tony Hodge for agreeing to take over from me. I want to wish Tony Hodge and Lynette Forrest all the best during their time on the Board.

Donald Thorpe.  
Client Representative  
STAR  
November 2008 - July 2010

Over the past two years I have found it interesting to be a client representative on the board of management and thank the board for their support and wish Tony Hodge and Lynette Forrest all the best over the next 2 years.

As a service user I believe it is time the Government invested more money into STAR and into disability services across the State. Also our Health system is failing badly I do not understand why we have to wait so long at the hospital in the case of emergencies.

**I have concerns that the Government doesn't really ask us what we want but tell us what we can have which is usually really different to what we want and need.**

I would also like the Public Trustee to be more open with those of us who have our finances administered by them.

Desmond McCassey  
Client Representative  
STAR  
November 2008 - October 2010

To date I have only attended 2 Board meetings as the client representative and have found them to be interesting and informative but I am still finding my way. By this time next year I am sure I will have much to report.

Tony Hodge  
Client Representative  
STAR  
July 2010 - October 2010

# MANAGER'S REPORT

The Board, Clients and Staff have been working throughout the year on developing a comprehensive business plan to see the agency successfully into the future. The Board have donated numerous hours toward this objective, their expertise, dedication and time are much appreciated.

In November of 2009 we completed the Home And Community Care audit of our service delivery and again thanks to the expertise and dedication of our staff we scored well above average. The recommendations made through this process have been implemented to the full extent.

Our Quiz Night held in November of last year was a great success both financially and from the perspective of providing a fun time for all. I am extremely grateful to our Board of Management who organized the entire evening from booking the venue to gaining prizes. I am especially grateful to Wendy Kennedy who did the bulk of the work for this event, to Sinikka Perkins for her wonderful prize gaining efforts, to Danny Perkins for providing his skills as host extraordinaire and to a very patient Brian Kennedy for tallying up scores and doing all the hard slog of scoring.

As always we are exceptionally grateful to all of our very valuable volunteers who contribute their time and energy in a variety of ways. For some volunteers it is providing friendship and opportunities for people with disabilities who are isolated to participate in community activities, for other volunteers it is to work in the STAR office undertaking a multitude of administration tasks and for others again it is participating on our Board of Management and our Client Sub-Committee. Without all these wonderful people STAR would definitely struggle to provide services of excellence.

Through our regular review process we have re-vamped and streamlined our policies and updated where appropriate all our procedures and processes.

Community Benefit SA granted us funding to purchase chairs for our social events and a garden shed in which to store them. This funding is very welcome as it has negated our need to hire equipment for social functions in the future and we thank Sinikka Perkins for the efforts she made to make this happen.

Staff training has been undertaken throughout the year. We have spent considerable time in making ourselves familiar with services and programs that may be of assistance to our clients such as the Personal Mentors Program, MIFSA, Exceptional Needs Unit along with gaining information around issues faced by our client group such as hoarding, obsessive compulsive disorder, domestic violence, mental health. Again we have provided all staff with in house procedural matters, and senior first aid training.

# MANAGER'S REPORT

Unfortunately demand for our services has far outweighed our funded resources and subsequent ability to meet these demands to the extent that toward the end of June 2010 the waiting period between a referral being received by STAR and STAR being in a position to provide services had blown out to 7months. We believe this to be unacceptable particularly in light of the fact that STAR is the only service received by the majority of people with whom we work.

STAR is a unique service that offers opportunities for people to gain the skills they require to live independently and have a community based life-style of their choice. The provision of a service that is delivered in the **clients' home on a one-to-one** basis that does not create dependencies is quite a complex arrangement that takes considerable skill, expertise and diplomacy. However the long term benefit to each client who successfully achieves their goals through STAR services cannot be measured in terms of money or time or any other practical equation; it is more about the emotional equations of pride, confidence and competence in themselves **(You can't buy these!)**

We are delighted that we finally, after about 10 years of work from a number of very dedicated staff, have a professional, quality, picture format shopping book to offer our client who have difficulty with reading to assist them to make a shopping list. We are also grateful to the manufacturers of items for their permission to reproduce their product in this format.

The joint venture between STAR and the Domestic Violence Services has continued and has proven to be invaluable for the women and their children who have participated in this program. It is unfortunate that due to reallocation of funding by the Department for Families and Communities this specific project will no longer be in operation after November of 2010. We anticipate the links, understanding and co-operation developed between STAR and Domestic Violence services will continue into the future.

Our social functions have continued throughout the year and as always we are grateful to MVL Engineering for loaning us their trailer bar –b-que and to Tony Callus for volunteering his time to assist our clients to do the cooking. We are very fortunate that we have a wonderful volunteer in Albert who contributes all the salads for our social events, these men are worth their weight in gold.

As always there are a myriad of people to thank all of whom make STAR operate smoothly, competently and with heart. Thank you to the Client Sub-Committee, the Board of Management, our wonderful Volunteers and our Staff.

Paula Kelly  
Manager  
STAR  
October 2010

# QUICK PICS FROM OUR SOCIAL FUNCTIONS



# QUIZ NIGHT FUN



# CLIENT SUB-COMMITTEE



From Left: Kristine Glazbrook, Marilyn Philbey, Heather French, Lynette Forrest, Tony Hodge, Richard Brindley Donald Thorpe. Absent: Nathan Levett, Gareth Cooke & Desmond McCassey.

We have talked about a variety of topics this year, including public transport, how to get better access to disability and health services and difficulties with personal safety and transport interchanges. We have welcomed new members to the Client Sub-Committee which is always a good thing.

Our role in STAR is to raise issues that clients want to have heard, seen to by the board and acted upon. We also have the responsibility of reviewing the STAR policies (these are the sets of rules that STAR must work within) and make changes where needed.

At our meetings we learn about good communication and how this involves listening as well as speaking. We learn about appropriate meeting behaviour and are just about ready to give lessons in this.

While there is hard work involved we generally have a good time and have the opportunity to raise questions and learn how to work together as a group. Plus we get to hear about what other committee members are doing in their spare time or where they went on holiday.

Client Sub Committee  
October 2010



# LIVE REPORT

LIVE has undergone some major changes since October 2009. Firstly we said goodbye to Anna Williamson and there has been a change in staff with Zina Mansueto and Linda Revill jointly becoming the Coordinators of Volunteers. We thank Anna for her work and wish her well in the future.

Overall the LIVE story for the 2009 - 2010 financial year is one of hard work, **and success. At year's commencement, there were some significant systemic** faults with all aspects of the LIVE Program; the net result being a shortfall in desired achievement level of volunteer/client matches.

The LIVE Staff have spent much time getting files in order and making files for both volunteers and clients that are in line with the way STAR files are kept. The next important task for us was to contact all volunteers and clients to update information and the data base systems. This has been supported by three students Diego Cardenas, Raj Koduri & Sandeep Shankwar who have completed placements with the LIVE Program.

Dedicated volunteers are the highlight of the LIVE Program as they are the ones to have the greatest impact on our clients and continue to offer fantastic support and friendship and are an enthusiastic group of people. We have had to say goodbye to several volunteers including Dipal Desai who have had to look for work interstate and they are sadly missed. Another year of superb **catering from Albert Headon who has continued to ensure that BBQ's at STAR** are well catered for. We are all extremely grateful to you all.

We thank the consistent office volunteers Gareth Cook and Nathan Levitt who assist with collating and photocopying and Steven Connolly for shredding our documents each week.

Other achievements relate to both the volunteer and client groups. For volunteers there has been a revision of the training pack, the commencement of volunteer social club activities, no outstanding volunteer interviews, and more rapid matching of qualified volunteers. Refining methodologies introduced last year has resulted in tracking volunteer progress from expression of interest, through interview, training and matching flowing in a more streamlined manner.

There has also been the purchase of two new filing cabinets and a new look to the LIVE Office and the mask theme by Zina and Linda seems to be a talking point with many volunteers.



# LIVE REPORT

LIVE Staff have been involved in:-

- 198 Enquiries from potential volunteers from the SEEK Website.
- 71 Clients have been referred to LIVE
- 84 Home visits and initial visits have been conducted.
- 54 Clients have been matched with a volunteer.
- 9 Disability awareness training sessions have been delivered to volunteers.

LIVE has applied for funding to obtain equipment to use power point presentations to attract volunteers and clients as well as to use in training sessions. LIVE will also be featured in an article in the Pen to Paper Port Adelaide and Enfield Council magazine to come out in October 2010.

Over the next year LIVE staff will be working very hard to attract more volunteers by going out to a variety of community groups and talking with Centrelink officers; it is hoped this will increase the number of volunteers and broaden opportunities for people from a variety of backgrounds and age groups who are interested in volunteering.

We see a very busy year ahead for 2011 and look forward to matching as many clients as possible who are waiting for a volunteer.

We have wonderful volunteers and rejoice in their efforts. This year more regular recognition of our volunteers is planned by way of certificates of participation and appreciation.

Zina Mansueto  
Co-ordinator of Volunteers  
STAR LIVE Program  
October 2010

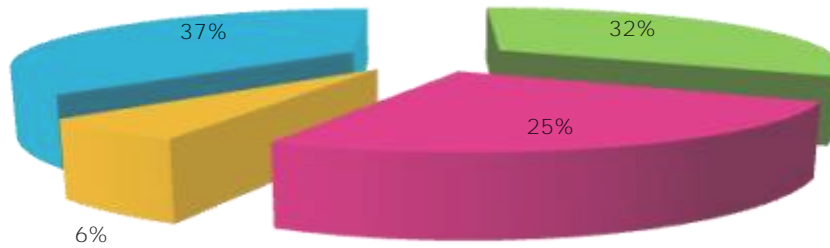
Linda Revill  
Co-ordinator of Volunteers  
STAR LIVE Program  
October 2010



# STATISTICS 2009 - 2010

## Source of all Referrals 2009 - 2010

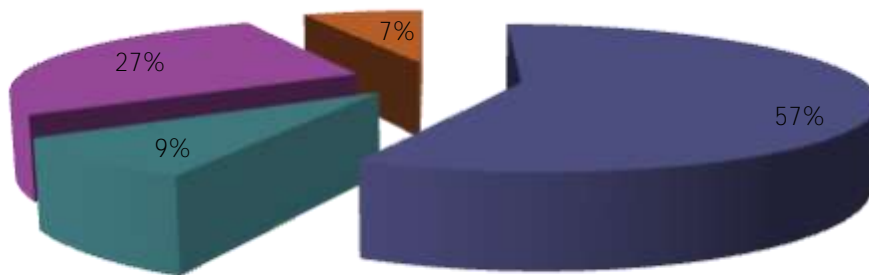
- Non Govt organisations
- Family member/s
- Gov't Non disability services
- Disability SA



The above chart indicates the source of all client referrals received by STAR for our teaching program from July 21009 to June 2010. Of the 170 clients with whom we worked 55 referrals came from a variety of Non Government Organisations; 42 from Family member/s; 10 referrals from Government agencies no within the disability sector and 63 referrals from Disability SA.

## Source of Funding - Teaching Program

- ODACS
- Brokerage
- HACC
- Domestic Violence



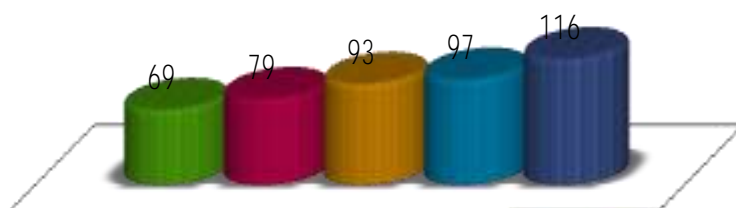
Throughout 2009—2010 financial year the Department for Families and Communities—Office For Disability and Client Services (ODACS) funding allowed us to work with 97 individuals, a further 15 clients were funded through brokerage contracts, our HACC funding enabled us to work with 46 clients and our joint program with Domestic Violence services provided funding for an additional 12 clients.



# STATISTICS 2009 - 2010

## Increasing Demand for STAR Teaching Services

■ 2005/2006 ■ 2006/2007 ■ 2007/2008 ■ 2008/2009 ■ 2009/2010



Since 2005 there has been a steady annual increase in the demand for STAR teaching services. In 2005/2006 we received 69 new referrals while in 2009/2010 we received 116 new referrals.



# BOARD OF MANAGEMENT

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Sue Cooke

Len Turner

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Susie Andricic

Wendy Kennedy

Sinikka Perkins

Jeff Sibbick

Paula Kelly

STAFF REPRESENTATIVE

Ilona Schubert



# STAR STAFF

PRINCIPAL LIVING SKILLS TEACHER:

Kate Mitchel

LIVE—CO-ORDINATORS OF VOLUNTEERS:

Zina Mansueto

Linda Revill

LIVING SKILLS TEACHERS:

Emily Coote

Helen Prigent

Iiona Schubert

Madhumayee Thailam

Noel Mitchel

Stacey Gibson

Sandeep Shankwar

STUDENTS ON PLACEMENT:

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Raj

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Arneen Walden

ADMINISTRATION VOLUNTEERS:

Nathan Levett

Gareth Cooke

Rebecca Town

Steven Connelly

Joy Killroy

Depal Desari

MANAGER:

Paula Kelly

